

**Morris County Heritage Commission**  
**Meeting Minutes**  
**March 14, 2023**

**Present:** Chair Kathy Murphy, Vice Chair Larry Fast, Treasurer Epsey Farrell, and Secretary Martha Wells; HC Commissioners Carol Barkin, John Dunado, Marty Kane, Joe Macasek; Director Amanda Hefferan and History Program Development Specialist Nick Palatucci

**Absent/Excused:** None

**Call to Order:** Chair Murphy called the meeting to order at the Morris County Library and via WebEx at 9:34 a.m., and read the Open Public Meeting Statement.

**Minutes:** A motion was made and seconded to accept the February, 2023 meeting minutes as corrected. The motion passed unanimously.

**Financial Report:** The county budget was presented at the Board of County Commissioners meeting on March 8, 2023, and is expected to be made official in April.

There has been income to the Heritage Commission through memberships and fees.

**Chair's Report:** Chair Murphy stated that it had been a quiet month. She reported that the restoration of the Seward House was progressing well, and that the site may be a candidate for an historic marker in the future.

**County Commissioner's Report:** None

**Director's/Archive Collection Report:** Director Hefferan reported that the archives are open to on-site researchers by appointment. In-person visits have increased. Queries have continued by email and phone. Repairs continue on the microfilm reader, but researchers may use the library's machines on the second floor.

Yearly staff evaluations have been submitted to the Administration.

County offices will be closed Friday, April 7.

**Program Development Report:** History Program Development Specialist Palatucci reported that online book orders have increased.

\$51,000 has been approved by the County Commissioners to fund the 2023 Re-grant cycle. There has been interest from both returning and new applicants. The deadline for declaration of intent is March 15 and April 6 for applications. Outside reviewers will be chosen soon.

**Subcommittee Reports:**

- **Archives:** None
- **Grants/Re-Grants:** The 2022 re-grant cycle has been closed out. The 2023 re-grant cycle has begun with DOI and applications distributed by email and the Heritage Commission website.
- **Long-Range Plan:** The updated Long-Range Plan and Bylaws have been sent to Administration.
- **Marker Program:** The markers for the Charlotteburg Forge, the Phoenix House, and two entrance markers will be installed in the spring. The current Peter Cook marker in Denville will be reviewed by the HC subcommittee.
- **Personnel:** None
- **Public Programs/Exhibits:** The staff is planning 2023 exhibits for the display cases.
- **Publications:** Articles for the spring edition of *The Heritage Review* are in the Dropbox for review and editing. Publication is aimed at the end of April.

**Communications:** A newsletter was received from the Boonton Historical Society and a thank you note from John Dunado.

**Old Business:** Chair Murphy asked if there were any recommendations for a new Heritage Commissioner.

**New Business:** None

**Adjournment:** The meeting was adjourned without objection at 10:11.

**Next Meeting:** Tuesday, April 11, 2023, at 9:30 a.m.

**Respectfully submitted,**

**Martha Wells  
Secretary**